



**Note of PR09 Senior Co-ordinators Meeting  
28 February 2008 1:00pm – 3:00pm  
Defra (Ergon House)**

**Attendance**

Mark Hann	Ofwat	Chairman and note taker
Alun Attwood	Environment Agency	
Rob Cathcart	Natural England	
Deryck Hall	CCWater	
Judith Harris	Defra	
Clare McCamphill	Defra	
Joly Macleod	Defra	
Marion Maloney	Environment Agency	
Claire Pollard	DWI	
Jill Thatcher	Defra	

**Apologies**

Carolyn Baker	Ofwat
Ana-Maria Millan	CCWater

1. Review of minutes and actions arising from SCOM 14 December 2007 and CEX 29 January.

**2. Strategic Direction Statement meetings.**

MH said that Ofwat had now met all companies except one to hear them present their SDS and raise other issues. Ofwat was pleased with the SDS and the meeting phase. Companies had said that they found the exercise useful and were now well placed to prepare draft business plans. Ofwat had considered providing copies of its internal note of these meetings to other members of SCOM, but had decided that this would not be appropriate. MH thanked other members of SCOM for their feedback on the SDSs.

**3. Methodology paper**

MH updated the group on Ofwat's progress with its methodology paper. The paper was due for publication on 27 March 2008 and MH would endeavour to share copies before publication where this was possible.

**(action MH)**

Natural England asked if Ofwat wanted to meet them to understand their response to the consultation. MH said he was happy to meet EN if they wanted to amplify the written response. **(action NE)**

JM asked for further discussions on the catchment management policy area. **(action MH/JM)**

DH and JM asked to see the methodology paper section on climate change. **(action MH)**

#### **4. SEG/Strategy/SOO**

JM updated the group on the Defra Strategy and SEG processes. The formal launch had gone well. She asked members to respond early to the SEG consultation if possible. **(action all)**

DH stated that CCWater had some concerns about the accuracy of some sections of the SOO and would write to Defra accordingly . **(action DH)**

#### **5. Consumer research**

CCWater summarised the main findings from the stage-two (deliberative) research. This had identified that whilst customers were broadly content with service provision, they were largely unwilling to fund further improvements.

JM and DH provided an update on the research. The steering group continued to work to produce a specification for the stage-three research programme. CCWater raised concerns that the funding for this research had yet to be determined.

#### **6. PR09 risk register**

There was discussion on the purpose and ownership of the PR09 risk register. It was agreed to review this at the next meeting. **(Action MH)**

#### **7. Joint statement**

Members debated the draft statement put forward by Ofwat. It was agreed that Ofwat would reconsider the purpose and content of the statement. **(action MH)**

#### **8. Draft PR09 business plans**

The group discussed the process for consideration of draft business plans. Members agreed to consider if they needed access to all or part of the business plans and how they should obtain any information they needed. It was agreed that this would be discussed further at the next meeting. **(action all)**

**9. Change protocol**

MH said that he was still working on the AMP5 change protocol. He had had discussions with Defra and needed to meet the Environment Agency to hear their views before producing an internally agreed draft. A further discussion with Defra and WAG would be set up. **(action MH)**

**10. Next meeting**

CCWater would host the next meeting at their Birmingham office on 28 March