



**Note of PR09 Chief Executives Group Meeting  
23 November 2007  
10:30 – 12:30, Ofwat, Birmingham**

**Attendees:**

**Ofwat**

Regina Finn – (Chair)  
Fiona Pethick  
Mark Hann

Jonathan Hodgkin  
Carolyn Baker (notes)

Tony Smith – Consumer Council for Water  
Martin Hurst – Defra  
Tricia Henton – Environment Agency  
Claire Bennett – Welsh Assembly Government (via video link)  
Jeni Colbourne - Drinking Water Inspectorate  
Helen Phillips – Natural England

**1. Introductions, notes and actions from 12 Sept meeting**

Agreed amendments to the notes and actions. We will place the notes from the meeting on the Ofwat website.

**2. PR09 milestones and timeline**

**(i) Ofwat methodology**

The main milestones and timeline were tabled. Further discussion is to take place at bilateral meetings. The Senior Co-ordinators group will be asked to provide more detail to be filled in for the timeline for the period from submission of strategic direction statements to the publication of draft business plans and for period between publication of draft and final business plans. We will then amend and circulate the timeline.

**(ii) Strategic Direction Statements**

The first Strategic Direction Statement was published on 19 November 2007 by Welsh Water.

**(iii) Draft Business Plans**

The business plan reporting requirements are due to be published on 30 November 2007.

**3. Water Strategies (Defra and Welsh Assembly Government), Social Environmental Guidance, Statement of Obligation**

Welsh Assembly Government is to publish their Statement of Policy by December 2007. The Social & Environmental Guidance has been discussed at the PR09 Wales Forum.

The Defra Social & Environmental Guidance is due to be published in the Spring. The Statement of Obligations by the end of the year and the Water Strategy early in the New Year.

**4. Cost Benefit Analysis**

Ofwat explained the background and purpose of Cost Benefit Analysis in relation to PR09. The result of any CBA analysis on its own or in combination with other results does not permit a company to disregard or change a requirement to satisfy statutory outcomes.

**5. Land Management Issues**

This item is to be discussed at a later date.

**6. Sustainability & Infraction risk**

This item is to be discussed at a later date.

**7. Terms of reference for group**

Agree amendments to the terms of reference.

**8. Next steps**

Ofwat will amend the milestones and timeline following the feedback from the bilateral meetings and the Senior Co-ordinators meeting on 14 December 2007.

**9. Date of next meeting**

29 January 2007; 11:00 – 13:00 at Ofwat, Birmingham.

**Ofwat, November 2007**