



Ofwat Board

Meeting held on Thursday 4 February 2010 in Cardiff

Members in attendance

Chairman:

Philip Fletcher

Non-Executive Directors:

Jane May

Peter Bucks

Penny Boys

Gill Owen

Mike Brooker

Chief Executive:

Regina Finn

Executive Directors:

Keith Mason

Cathryn Ross

Apologies:

None

In attendance:

Huw Brooker	(Director of Legal Services and Board Secretary)
Ian Stephens	(Minutes)
Rob Ashley	(Interim Director of Policy and Communications)
Jon Ashley	(Team Leader Market Design) item 3
George Day	(Director of Metering & Charging) item 5
Stuart Crawford	(Interim Director of Corporate Services & Programme Management) items 6, 7 & 8
Roger Dunshea	(Director of Finance and Business Services) items 6, 7 & 8

1. Declarations of interest

- 1.1 Mike Brooker declared a potential conflict of interest relating to his past role with Welsh Water because of references to Welsh Water in the Chief Executive's report. The Chairman noted the declaration. At the end he concluded that no actual conflict had arisen during the meeting.

2. Minutes and actions arising

- 2.1 The Board approved minutes of the meeting of 25 January 2010. The minutes would be published on the Ofwat website.

3. Publication on Ofwat's proposed 'first step' upstream market arrangements

- 3.1 The Board discussed a draft of a publication setting out Ofwat's first step upstream market arrangements. The Board commented extensively on the draft. A revised paper taking account of these comments would be prepared for subsequent approval and publication.

4. Draft forward programme 2010-11 to 2012-13

- 4.1 The Board discussed and approved Ofwat's draft Forward Programme 2010-11 to 2012-13. The Board delegated final sign off of the draft document for consultation to Philip Fletcher and Regina Finn.

5. Metering and Charging Strategy Review

- 5.1 The Executive updated the Board on progress made on the Metering and Charging Strategy Review. The Board was content with the proposed scope and early direction of the project.

6. Budget and licence fee for the financial year 2010-11

- 6.1 The Board discussed and approved the Ofwat budget and the licence fee for the financial year 2010-11.

7. Quarter 3 performance report and year-to-date finance report

- 7.1 The Executive presented to Board its performance report on delivering Ofwat's strategy. It also set out the year-to-date finance report for 2009-10. The Board discussed and noted progress against the strategy and the budget position.

8. Strategic risk report

- 8.1 The Board discussed and noted the risk management report. The Executive also updated the Board on a planned risk management workshop which will include the Board and the independent member of the Audit Committee. Following the workshop the strategic risk register will be revised as appropriate.

9. Chief Executive's report

9.1 The Board received an update on key issues. These included:

- The referral of Bristol Water's final periodic review determination to the Competition Commission.
- Progress through Parliament of the Flood and Water Management Bill.
- The implications for Ofwat of the Consumer Rights Directive.

10. Any other business

10.1 None.

Ian Stephens

08 February 2010