

Centre City Tower, 7 Hill Street, Birmingham B5 4UA
21 Bloomsbury Street, London WC1B 3HF

By email

18 August 2016

Freedom of Information Act (FOIA) - Request For Information

Reference: FOI 97072016

Dear 

Thank you for your email in which you request information concerning Ofwat procurement temporary agency contracts and expenditure.

Ofwat confirms it does hold the information requested and I have placed my responses under each question asked.

1. Please advise the total staff headcount that are employed directly by the Office of Water Services (Ofwat), with each part-time employee counted as one employee. Please exclude all temporary agency workers from this figure. For your information Ofwat's workforce return data can be viewed publicly [here](#).

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2. Please identify each supplier that the Office of Water Services (Ofwat) has a contract with to supply temporary agency workers.

Please see attached sheet

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- 3.** Please identify: **a.** the type of contract that the Office of Water Services (Ofwat) has with each of these suppliers (preferred supplier list/ framework/ etc. If framework, please indicate **b.** which - e.g. MSTAR/ YPO/ Panel London/ Pan London/ NPS All Wales/ Crown Commercial Services/ etc; and **c.** whether this is on a neutral/ master/ hybrid vender model, or the lot number.

Please see attached sheet

- 4.** Please advise for each contract identified within (2) above of: **a.** the current end date of the contract; **b.** the date(s) that any break clause(s) can be enabled; and **c.** the length of time of any extension that can be enabled.

See attached sheet. Please note that all contracts over £10,000 can be located on the open Government web site [Contract Finder](#). For your information Ofwat is the branding name for the Water Services Regulator. With reference to items: b) Dependent on the individual contract, break clauses vary between 7 - 10 working days from either Party and c) extensions to contract; Ofwat follows government guidance, which determines practices of the maximum length of time a contract can be extended to.

- 5.** Please advise of the **a.** full name of the main contact at the Office of Water Services (Ofwat) who is responsible for the main (or majority of the) contract(s) identified within (2) above, together with their:

- a. Erica Williams**
- b. Senior Procurement Adviser**
- c. Programme & Project Management**
- d. 0121 644 7717**
- e. Erica.Williams@ofwat.gsi.gov.uk**

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f. Ofwat, 7 Hill Street, Birmingham B5 4UA

6. Please identify all suppliers that the Office of Water Services (Ofwat) has sourced a temporary agency worker from - but does not have a contract with - from 1 April 2015 to 31 March 2016.

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7. For each temporary agency supplier (either **a.** contracted as identified within **(2)** above; **b.** non-contracted as identified within **(6)** above; and **c.** all temporary workers the Office of Water Services (Ofwat) has sourced directly), how much has been spent on each supplier (or directly), from 1 April 2015 to 31 March 2016?

Please see attached sheet

If you have any queries or concerns with regard to the content of this email please do contact me, quoting the reference number.

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of the decision, please contact:

Programme and Project Management Office
Ofwat
Centre City Tower
7 Hill Street
Birmingham B5 4UA
mailbox@ofwat.gsi.gov.uk

If you are not happy with the outcome of that review you can ask the Information Commissioner's Office to consider your complaint. Generally, the ICO will not make a decision unless you have exhausted Ofwat's complaints procedure. The ICO can be contacted at:

<https://ico.org.uk/>

Freedom of Information/EIR Provide the Information

Centre City Tower, 7 Hill Street, Birmingham B5 4UA
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or

The Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow

Yours sincerely,

Christine Manise
Senior Associate, Freedom of Information
Programme and Project Management
Ofwat
Centre City Tower
7 Hill Street
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