

Code Subsidiary Document

No. 0302:

**Standing Reports and Data
Extracts**

Change History

| Version Number | Date of Issue | Reason For Change | Change Control Reference | Sections Affected |
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| 20150511 | 11 May 2015 | For industry consultation | | |
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|--|-------------------|---|------------|-------------------------------|
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Definitions

Unless expressly stated otherwise, for the purposes of this CSD:

- (a) terms defined in the Wholesale-Retail Code Part 1 (Objectives, Principles and Definitions) shall apply; and
- (b) capitalised terms relating to the titles of Data Items or Data Transactions described in CSD 0301 (Data Catalogue) shall have the meaning attributed therein.

1. Introduction

1.1 Purpose

1.1.1 The purpose of this CSD is to define the timetable, availability, content and specification of standing Reports and data extracts provided by the Market Operator on a systematic basis.

1.2 Scope

1.2.1 The scope of this CSD is all Reports which are provided by the Market Operator via the reporting interface as described in CSD 0403 (Interface for the provision of Reports from the Market Operator to Trading Parties), which are not settlement Reports. These are as follows:

- (a) Market Dataset Reports;
- (b) New and Partial SPIDs Report;
- (c) Outstanding Unpaired SPIDs Report;
- (d) Long Unread Meters Report;
- (e) Transfer Cancellations Report;
- (f) Erroneous Transfers Report;
- (g) Tariffs Report;
- (h) Market Performance Standard Reports;
- (i) Market Performance Standard Charges Report;
- (j) Interim Supplier Allocation Notice Report;
- (k) Interim Supplier Allocation Results Report;
- (l) Volume Transfer Report;
- (m) Volume Data Update Report; and

(n) Meter Reads Analysis Report.

1.2.2 Sections 2 to 15 of this CSD describe each of the Reports, providing details on:

- (a) Timetable for the provision of Reports. For the avoidance of doubt, reports provided every Business Day include data in the Central Systems up to the end of the previous Business Day, and reports provided on a monthly basis include data in the Central Systems up to the end of the previous Month. Reports which are provided when a specific event occurs (e.g. Interim Supplier Allocation Notice Report) contain the latest data in the Central Systems;
- (b) Report filenames;
- (c) Detailed Report contents; and
- (d) Availability and scope of Reports i.e. which Reports are provided to which Trading Parties, and what information is included. This is summarised below:

| Report | Availability and scope - Retailers | Availability and scope - Wholesalers |
|-----------------------------------|--|---|
| Market Dataset Reports | A single set of Reports is provided to all Retailers having completed Market Entry Assurance, covering all SPIDs | Each Wholesaler is provided with Reports for its Area only, plus Reports for any other Areas for which the relevant Wholesaler has granted permission |
| New and Partial SPIDs Report | Each Retailer is provided with a Report covering only SPIDs Registered to it | Each Wholesaler is provided with a Report covering only SPIDs Registered to it |
| Outstanding Unpaired SPIDs Report | Each Retailer is provided with a Report covering only SPIDs Registered to it | Each Wholesaler is provided with a Report covering only SPIDs Registered to it |

| Report | Availability and scope - Retailers | Availability and scope - Wholesalers |
|--|---|--|
| Long Unread Meters Report | Each Retailer is provided with a Report covering only meters which the Retailer is responsible for reading, plus meters which the Retailer is not responsible for reading but from which its Primary Charges are calculated | Each Wholesaler is provided with a Report covering all meters in the Wholesaler's Area |
| Transfer Cancellations Report | Each Retailer is provided with a Report covering only cancellations where it has been either the Outgoing Retailer or the Incoming Retailer | Not provided |
| Erroneous Transfers Report | Each Retailer is provided with a Report covering only Erroneous Transfers where it has been either the Outgoing Retailer or the Incoming Retailer | Not provided |
| Tariffs Report | A single Report is provided to all Retailers | A single Report is provided to all Wholesalers |
| Market Performance Standard Reports | Each Retailer is provided with a Report covering only its performance | Each Wholesaler is provided with a Report covering only its performance |
| Market Performance Standard Charges Report | Each Retailer is provided with a Report covering only its performance charges | Each Wholesaler is provided with a Report covering only its performance charges |
| Interim Supplier Allocation Notice Report | A single Report is provided to every Retailer that is an Opted In Retailer for the relevant Area(s) | A single Report is provided to every Wholesaler in the relevant Area(s) |
| Interim Supplier Allocation Results Report | Each Retailer is provided with a Report covering only Interim Duty Supply Points allocated to it | Each Wholesaler is provided with a Report covering only Interim Duty Supply Points allocated in its Area |
| Volume Transfer Report | Each Retailer is provided with a Report covering only Affected Supply Points where the Retailer is either the Transferor or Transferee | Each Wholesaler is provided with a Report covering only Affected Supply Points in its Area |

| Report | Availability and scope - Retailers | Availability and scope - Wholesalers |
|-----------------------------|--|--|
| Volume Data Update Report | Each Retailer is provided with a Report covering only Supply Points Registered to it which are subject to the Volume Data Update | Each Wholesaler is provided with a Report covering only Supply Points where the Wholesaler is the Outgoing Wholesaler or the Incoming Wholesaler |
| Meter Reads Analysis Report | Each Retailer is provided with a Report covering meters only at those SPIDs Registered to it | Each Wholesaler is provided with a Report covering meters only at those SPIDs Registered to it |

- 1.2.3 Section 16 of this CSD provides details of the standards relating to the format of Reports.
- 1.2.4 Settlement Reports are not in the scope of this CSD and are covered in CSD 0201 (Settlement Timetable and Reporting).
- 1.2.5 Other Reports which the Market Operator is required to provide, for example for management reporting purposes, are also not in the scope of this CSD.

2. Market Dataset Reports

2.1 Introduction

2.1.1 The Market Operator provides the Market Dataset Reports to Trading Parties to provide detailed information about Supply Points and associated data. Each release of the Market Dataset Reports comprises a number of individual Reports, covering:

- (a) Water SPIDs;
- (b) Sewerage SPIDs;
- (c) Water Service Components;
- (d) Sewerage Service Components;
- (e) Meters;
- (f) DPIDs;
- (g) Meter-DPID Associations;
- (h) Meter Networks;
- (i) Meter Reads;
- (j) Volumetric Adjustments;
- (k) Trade Effluent Volumetric Adjustments;
- (l) Calculated Discharges; and
- (m) Calculated Discharge Volumes.

2.2 Timetable

2.2.1 The Market Operator provides the Market Dataset Reports every Business Day.

2.3 Availability

- 2.3.1 A single set of Reports is provided to all Retailers having completed Market Entry Assurance, covering all SPIDs.
- 2.3.2 Each Wholesaler is provided with Reports for its Area only, plus Reports for any other Areas for which the relevant Wholesaler has granted permission. Additionally, Sewerage Wholesalers are provided with those Reports from the Market Dataset which relate to meters associated with Water SPIDs paired with the Wholesaler's Sewerage SPIDs.

2.4 Reports scope

- 2.4.1 **SPIDS:** For both Water and Sewerage SPIDs, all SPIDs which have a SPID status of TRADABLE;
- 2.4.2 **Service Components:** For both Water and Sewerage SPIDs, all Service Components associated with each SPID in the Report described in Section 2.4.1;
- 2.4.3 **Meters:** All active meters, plus all meters that have been removed or exchanged in accordance with CSD0104 (Maintain SPID Data) less than two (2) years prior to the Business Day to which the Report relates. For the avoidance of doubt, this Report excludes Erased meters;
- 2.4.4 **Meter Reads:** All Meter Reads covering the period starting two (2) years prior to the Business Day to which the Report relates, for the meters included in the Report described in Section 2.4.3, or all Meter Reads for meters where less than two (2) years of Meter Reads are available, or the most recent Meter Read for meters where the most recent Meter Read was before the period starting two (2) years prior to the Business Day to which the Report relates;
- 2.4.5 **Meter-SPID Associations:** All Meter-SPID Associations for the meters included the Report described in Section 2.4.3. For the avoidance of doubt, this will include all associations between meters and SPIDs where the meter is used in the calculation of Primary Charges at the SPID. Therefore, meters Registered at a Sewerage SPID will be included in this Report associated with the Sewerage SPID, and meters Registered at a Water SPID will be included in this Report

associated with both the Water SPID and also the paired Sewerage SPID if it exists;

- 2.4.6 **DPIDs:** All DPIDs other than those that have been terminated. For the avoidance of doubt, this Report excludes Erased DPIDs;
- 2.4.7 **Meter-DPID Associations:** All Meter-DPID Associations for the meters included the Report described in Section 2.4.3 and the DPIDs in the Report described in Section 2.4.6;
- 2.4.8 **Meter Network Associations:** All Meter Network associations for the meters included in the Report described in Section 2.4.3;
- 2.4.9 **Volumetric Adjustments:** All Volumetric Adjustments for each SPID included the Report described in Section 2.4.1, covering the period starting two (2) years prior to the Business Day to which the Report relates;
- 2.4.10 **Trade Effluent Volumetric Adjustments:** All Trade Effluent Volumetric Adjustments for each DPID included in the Report described in Section 2.4.6;
- 2.4.11 **Calculated Discharges:** All Calculated Discharges configured for the DPIDs included in the Report described in Section 2.4.6 and which have not been terminated; and
- 2.4.12 **Calculated Discharge Volumes:** All Calculated Discharge Volumes covering the period starting two (2) years prior to the Business Day to which the Report relates, for the Calculated Discharges included in the Report described in Section 2.4.11.

2.5 Reports filenames

2.5.1 The Market Dataset Reports comprise a number of individual files with filenames in the format MDS_XXXXX_TPID_EYYYYMMDD_GYYYYMMDDHH, where:

- (a) TPID is the Trading Party ID to whom the Report is provided;
- (b) MDS_XXXXX defines the Report as follows:
 - (i) MDS_WSPID is the Water SPIDs Report;

- (ii) MDS_SSPID is the Sewerage SPIDs Report;
 - (iii) MDS_WSSCO is the Water Service Components Report;
 - (iv) MDS_SSSCO is the Sewerage Service Components Report;
 - (v) MDS_METER is the Meters Report;
 - (vi) MDS_DPIDS is the DPIDs Report;
 - (vii) MDS_READS is the Meter Reads Report;
 - (viii) MDS_MSPID is the meter-SPID Associations Report.
 - (ix) MDS_MNETS is the Meter Network Associations Report;
 - (x) MDS_MDPID is the meter-DPID Associations Report;
 - (xi) MDS_VLADJ is the Volumetric Adjustments Report;
 - (xii) MDS_TEADJ is the Trade Effluent Volumetric Adjustments Report;
 - (xiii) MDS_DISCH is the Calculated Discharges Report; and
 - (xiv) MDS_DCHVL is the Calculated Discharge Volumes Report.
- (c) EYYYYMMDD is the most recent Business Day covered by the Report, prefixed with an “E”; and
- (d) GYYYYMMDDHH is the date and time that the Report was generated, prefixed with a “G”, with HH being in the range 00 to 23 to indicate the hour.

2.6 Detailed Record Content

2.6.1 MDS_WSPID Report and MDS_SSPID Report

| Field Name | Data Item (D Number) |
|------------|----------------------|
| SPID | D2001 |

| Field Name | Data Item (D Number) |
|--|----------------------|
| Wholesaler ID | D4025 |
| Retailer ID | D4011 |
| Other Wholesaler ID | D4018 |
| Multiple Wholesalers Flag | D2053 |
| Disconnection Status | D2025 |
| VOA BA Reference | D2037 |
| VOA BA Reference Reason Code | D2038 |
| UPRN | D2039 |
| UPRN Reason Code | D2040 |
| Customer Classification - Sensitive Customer | D2005 |
| Public Health Related Site Specific Arrangements Flag | D2087 |
| Non-Public Health Related Site Specific Arrangements Flag | D2093 |
| Non-Public Health Related Site Specific Arrangements Free Descriptor | D2094 |
| Standard Industrial Classification Code | D2008 |
| Standard Industrial Classification Code Type | D2092 |
| Rateable Value | D2011 |
| Occupancy Status | D2015 |
| Building Water Status | D2029 |
| Landlord SPID | D2070 |
| Section 154A Dwelling Units | D2074 |
| Customer Name | D2027 |
| Customer Banner Name | D2050 |
| Premises Address – Free Descriptor | D5001 |
| Premises Address – Secondary Addressable Object | D5002 |
| Premises Address – Primary Addressable Object | D5003 |

| Field Name | Data Item (D Number) |
|---|----------------------|
| Premises Address – Address Line 1 | D5004 |
| Premises Address – Address Line 2 | D5005 |
| Premises Address – Address Line 3 | D5006 |
| Premises Address – Address Line 4 | D5007 |
| Premises Address – Address Line 5 | D5008 |
| Premises Address – Postcode | D5009 |
| Premises Address – PAF Address Key | D5011 |
| Supply Point Effective From Date | D2013 |
| Registration Start Date | D4002 |
| Other Service Category Provided Flag | D2041 |
| Other Service Category Provided Flag Reason | D2042 |
| Volume Transfer Flag | D2052 |
| Interim Duty Supply Point Flag | D2077 |

2.6.2 MDS_WSSCO Report

| Field Name | Data Item (D Number) |
|--|----------------------|
| SPID | D2001 |
| Metered Potable Water Tariff Code | D2056 |
| Metered Potable Water Special Agreement Flag | D2004 |
| Metered Potable Water Special Agreement Factor | D2003 |
| Metered Potable Water Special Agreement Reference | D2090 |
| Metered Potable Water Maximum Daily Demand | D2079 |
| Metered Potable Water Daily Reserved Capacity | D2080 |
| Metered Non-Potable Water Tariff Code | D2057 |
| Metered Non-Potable Water Special Agreement Flag | D2004 |
| Metered Non-Potable Water Special Agreement Factor | D2003 |

| Field Name | Data Item (D Number) |
|---|----------------------|
| Metered Non-Potable Water Special Agreement Reference | D2090 |
| Metered Non-Potable Water Maximum Daily Demand | D2079 |
| Metered Non-Potable Water Daily Reserved Capacity | D2080 |
| Assessed Water Tariff Code | D2066 |
| Tariff Band | D2081 |
| Assessed Volumetric Rate | D2049 |
| Assessed Chargeable Meter Size | D2068 |
| Assessed Water Special Agreement Flag | D2004 |
| Assessed Water Special Agreement Factor | D2003 |
| Assessed Water Special Agreement Reference | D2090 |
| Unmeasured Water Tariff Code | D2067 |
| Unmeasured Water Special Agreement Flag | D2004 |
| Unmeasured Water Special Agreement Factor | D2003 |
| Unmeasured Water Special Agreement Reference | D2090 |
| Unmeasured Items Type A Count | D2018 |
| Unmeasured Items Type A Description | D2058 |
| Unmeasured Items Type B Count | D2019 |
| Unmeasured Items Type B Description | D2059 |
| Unmeasured Items Type C Count | D2020 |
| Unmeasured Items Type C Description | D2060 |
| Unmeasured Items Type D Count | D2021 |
| Unmeasured Items Type D Description | D2061 |
| Unmeasured Items Type E Count | D2022 |
| Unmeasured Items Type E Description | D2062 |
| Unmeasured Items Type F Count | D2024 |

| Field Name | Data Item (D Number) |
|-------------------------------------|----------------------|
| Unmeasured Items Type F Description | D2064 |
| Unmeasured Items Type G Count | D2046 |
| Unmeasured Items Type G Description | D2065 |
| Unmeasured Items Type H Count | D2048 |
| Unmeasured Items Type H Description | D2069 |
| Pipe Size | D2071 |
| Charge Adjustment Tariff Code | D2051 |

2.6.3 MDS_SSSCO Report

| Field Name | Data Item (D Number) |
|---|----------------------|
| SPID | D2001 |
| Metered Sewerage Tariff Code | D2063 |
| Metered Sewerage Special Agreement Flag | D2004 |
| Metered Sewerage Special Agreement Factor | D2003 |
| Metered Sewerage Special Agreement Reference | D2090 |
| Assessed Sewerage Tariff Code | D2066 |
| Tariff Band | D2081 |
| Assessed Volumetric Rate | D2049 |
| Assessed Chargeable Meter Size | D2068 |
| Assessed Sewerage Special Agreement Flag | D2004 |
| Assessed Sewerage Special Agreement Factor | D2003 |
| Assessed Sewerage Special Agreement Reference | D2090 |
| Unmeasured Sewerage Tariff Code | D2067 |
| Unmeasured Sewerage Special Agreement Flag | D2004 |
| Unmeasured Sewerage Special Agreement Factor | D2003 |

| Field Name | Data Item (D Number) |
|---|----------------------|
| Unmeasured Sewerage Special Agreement Reference | D2090 |
| Unmeasured Items Type A Count | D2018 |
| Unmeasured Items Type A Description | D2058 |
| Unmeasured Items Type B Count | D2019 |
| Unmeasured Items Type B Description | D2059 |
| Unmeasured Items Type C Count | D2020 |
| Unmeasured Items Type C Description | D2060 |
| Unmeasured Items Type D Count | D2021 |
| Unmeasured Items Type D Description | D2061 |
| Unmeasured Items Type E Count | D2022 |
| Unmeasured Items Type E Description | D2062 |
| Unmeasured Items Type F Count | D2024 |
| Unmeasured Items Type F Description | D2064 |
| Unmeasured Items Type G Count | D2046 |
| Unmeasured Items Type G Description | D2065 |
| Unmeasured Items Type H Count | D2048 |
| Unmeasured Items Type H Description | D2069 |
| Pipe Size | D2071 |
| Charge Adjustment Tariff Code | D2051 |
| Surface Water Tariff Code | D2016 |
| Area Drained | D2078 |
| Community Concession Flag | D2085 |
| Surface Water Drainage Charge Adjustment Factor | D2072 |
| Surface Water Special Agreement Flag | D2004 |
| Surface Water Special Agreement Factor | D2003 |

| Field Name | Data Item (D Number) |
|--|----------------------|
| Surface Water Special Agreement Reference | D2090 |
| Highway Drainage Tariff Code | D2017 |
| Surface Area | D2012 |
| Community Concession Flag | D2085 |
| Highway Drainage Water Special Agreement Flag | D2004 |
| Highway Drainage Water Special Agreement Factor | D2003 |
| Highway Drainage Water Special Agreement Reference | D2090 |

2.6.4 MDS_METER Report

| Field Name | Data Item (D Number) |
|-----------------------------------|----------------------|
| Meter Manufacturer | D3013 |
| Manufacturer Meter Serial Number | D3014 |
| SPID | D2001 |
| Initial Meter Read Date | D3042 |
| Number of Digits | D3004 |
| Measurement Units at Meter | D3036 |
| Measurement Units Free Descriptor | D3035 |
| Physical Meter Size | D3003 |
| Meter Read Minimum Frequency | D3011 |
| Return to Sewer | D3007 |
| Water Chargeable Meter Size | D3002 |
| Sewerage Chargeable Meter Size | D3005 |
| Datalogger (Wholesaler) | D3015 |
| Datalogger (non-Wholesaler) | D3016 |
| GISX | D3017 |
| GISY | D3018 |

| Field Name | Data Item (D Number) |
|--|----------------------|
| Meter Location Free Descriptor | D3019 |
| Meter Outreader GISX | D3030 |
| Meter Outreader GISY | D3031 |
| Meter Outreader Location Free Descriptor | D3032 |
| Meter Treatment | D3022 |
| Meter Location Code | D3025 |
| Combi Meter Flag | D3034 |
| Yearly Volume Estimate | D2010 |
| Remote Read Flag | D3037 |
| Remote Read Type | D3038 |
| Outreader ID | D3039 |
| Outreader Protocol | D3040 |
| Address – Free Descriptor | D5001 |
| Address – Secondary Addressable Object | D5002 |
| Address – Primary Addressable Object | D5003 |
| Address – Address Line 1 | D5004 |
| Address – Address Line 2 | D5005 |
| Address – Address Line 3 | D5006 |
| Address – Address Line 4 | D5007 |
| Address – Address Line 5 | D5008 |
| Address – Postcode | D5009 |
| Address – PAF Address Key | D5011 |

2.6.5 MDS_DPIDS Report

| Field Name | Data Item (D Number) |
|------------|----------------------|
| SPID | D2001 |

| Field Name | Data Item (D Number) |
|--|----------------------|
| DPID | D6001 |
| Trade Effluent Tariff Code | D6020 |
| Trade Effluent Tariff Band | D6024 |
| Chemical Oxygen Demand | D6006 |
| Suspended Solids Content | D6007 |
| Ammoniacal Nitrogen Content | D6011 |
| Trade Effluent Component 'X' content | D6026 |
| Trade Effluent Component 'Y' content | D6027 |
| Trade Effluent Component 'Z' content | D6028 |
| Sewerage Volume Adjustment Method | D6035 |
| Reception Treatment Indicator | D6014 |
| Primary Treatment Indicator | D6015 |
| Marine Treatment Indicator | D6016 |
| Biological Treatment Indicator | D6017 |
| Sludge Treatment Indicator | D6018 |
| Ammonia Treatment Indicator | D6019 |
| Trade Effluent Component X Treatment Indicator | D6029 |
| Trade Effluent Component Y Treatment Indicator | D6030 |
| Trade Effluent Component Z Treatment Indicator | D6031 |
| Chargeable Ammoniacal Nitrogen load | D6002 |
| Chargeable Daily Volume | D6003 |
| Chargeable Chemical Oxygen Demand Load | D6004 |
| Chargeable Suspended Solids Load | D6005 |
| Trade Effluent Component X Demand load | D6032 |
| Trade Effluent Component Y Demand load | D6033 |

| Field Name | Data Item (D Number) |
|---|----------------------|
| Trade Effluent Component Z Demand load | D6034 |
| Fixed Allowance | D6013 |
| Percentage Allowance | D6012 |
| Domestic Allowance | D6009 |
| Seasonal Factor | D6010 |
| Discharge Point Special Agreement Flag | D2004 |
| Discharge Point Special Agreement Factor | D2003 |
| Discharge Point Special Agreement Reference | D2090 |

2.6.6 MDS_READS Report

| Field Name | Data Item (D Number) |
|----------------------------------|----------------------|
| Meter Manufacturer | D3013 |
| Manufacturer Meter Serial Number | D3014 |
| Meter Read Value | D3008 |
| Meter Read Date | D3009 |
| Rollover Flag | D3021 |
| Meter Read Type | D3010 |
| Meter Read Method | D3044 |
| SPID | D2001 |

2.6.7 MDS_MSPID Report

| Field Name | Data Item (D Number) |
|----------------------------------|----------------------|
| Meter Manufacturer | D3013 |
| Manufacturer Meter Serial Number | D3014 |
| SPID | D2001 |
| Initial Meter Read Date | D3042 |

2.6.8 MDS_MNETS report

| Field Name | Data Item (D Number) |
|--------------------------|----------------------|
| SPID | D2001 |
| Main Meter Manufacturer | D3013 |
| Main Meter Serial Number | D3014 |
| Sub Meter Manufacturer | D3013 |
| Sub Meter Serial Number | D3014 |
| Effective From Date | D4006 |

2.6.9 MDS_MDPID Report

| Field Name | Data Item (D Number) |
|---------------------|----------------------|
| Meter Manufacturer | D3013 |
| Meter Serial Number | D3014 |
| DPID | D6001 |
| SPID | D2001 |
| MDVol | D3024 |
| Effective From Date | D4006 |

2.6.10 MDS_VLADJ Report

| Field Name | Data Item (D Number) |
|-----------------------------|----------------------|
| SPID | D2001 |
| Service Component | D2043 |
| Adjustment Type | D2044 |
| Adjustment Unique Reference | D2045 |
| Adjustment Volume | D2047 |
| Effective From Date | D4006 |



| Field Name | Data Item (D Number) |
|-------------------|----------------------|
| SPID | D2001 |
| Service Component | D2043 |
| Effective To Date | D4024 |

2.6.11 MDS_TEADJ Report

| Field Name | Data Item (D Number) |
|-----------------------------|----------------------|
| SPID | D2001 |
| DPID | D6001 |
| Adjustment Type | D2044 |
| Adjustment Unique Reference | D2045 |
| Adjustment Volume | D2047 |
| Effective From Date | D4006 |
| Effective To Date | D4024 |

2.6.12 MDS_DISCH Report

| Field Name | Data Item (D Number) |
|-------------------------|----------------------|
| DPID | D6001 |
| SPID | D2001 |
| Calculated Discharge ID | D6023 |
| Discharge Type | D6022 |
| Effective From Date | D4006 |
| Submission Frequency | D6025 |
| Yearly Volume Estimate | D2010 |

2.6.13 MDS_DCHVL Report

| Field Name | Data Item (D Number) |
|-------------------------|----------------------|
| DPID | D6001 |
| SPID | D2001 |
| Calculated Discharge ID | D6023 |
| Effective From Date | D4006 |
| Effective To Date | D2010 |



| Field Name | Data Item (D Number) |
|--------------------------------------|----------------------|
| Calculated Discharge Notified Volume | D6008 |

3. New and Partial SPIDs Report

3.1 Introduction

3.1.1 The Market Operator provides New and Partial SPIDs (NAPS) Reports to Trading Parties to provide detailed information about newly created and partially created SPIDs, in order that they can monitor and prioritise the completion of the process to make each SPID tradable.

3.2 Timetable

3.2.1 The Market Operator provides the NAPS Reports every Business Day.

3.2.2 Monthly versions of the NAPS Reports are also provided by the Market Operator no later than the 10th Business Day of each Month.

3.3 Availability

3.3.1 Each Retailer is provided with a Report covering only SPIDs Registered to it.

3.3.2 Each Wholesaler is provided with a Report covering only SPIDs Registered to it.

3.4 Report scope

3.4.1 Each NAPS Report contains data in respect of each SPID which has either a SPID status of NEW, PARTIAL or REJECTED, where the Trading Party is either the Wholesaler or Retailer.

3.4.2 The NAPS Report also fulfils the Market Operator obligation to report on late Partial Registration Applications, as any SPID in the Report with a SPID status of NEW where the date of status change is more than five (5) Business Days prior to the Business Day to which the Report relates, or the last Business Day of the Month to which the Report relates, is identified as such.

3.5 Report filenames

3.5.1 Each NAPS Report has a filename in the format NAPS_TPID_EYYYYMMDD_GYYYYMMDDHH, where:

- (a) TPID is the Trading Party ID;
- (b) EYYYYMMDD is the most recent Business Day or Month covered by the Report, prefixed with an "E". For monthly Reports DD is set to 00; and
- (c) GYYYYMMDDHH is the date and time that the Report was generated, prefixed with a "G", with HH being in the range 00 to 23 to indicate the hour.

3.6 Detailed Record Content

| Field Name | Data Item (D Number) |
|---------------------------------------|------------------------------------|
| SPID | D2001 |
| Service Category | D2002 |
| SPID status | D2088 |
| Effective from date | Date of last change of SPID status |
| Supply Point Effective From Date | D2013 |
| Late Partial Registration Application | D2089 |
| Retailer ID | D4011 |
| Wholesaler ID | D4025 |

4. Outstanding Unpaired SPIDs Report

4.1 Introduction

4.1.1 The Market Operator provides Outstanding Unpaired SPIDs Reports to the Trading Parties to provide information about SPIDs at premises where only one Service Category is registered, and the Pairing Reference Reason Code provided with the New SPID Request was not NOTELIGIBLE, and either:

- (a) the Wholesaler of the other Service Category has not confirmed that there are no services of the other Service Category being provided; or
- (b) the Wholesaler of the other Service Category has confirmed that there are services of the other Service Category being provided (but the SPID is unpaired and has never been paired).

4.2 Timetable

4.2.1 The Market Operator provides the Outstanding Unpaired SPIDs Report on a monthly basis, on the same Business Day of each Month.

4.3 Availability

4.3.1 Each Retailer is provided with a Report covering only SPIDs Registered to it.

4.3.2 Each Wholesaler is provided with a Report covering only SPIDs Registered to it.

4.4 Report scope

4.4.1 Each Outstanding Unpaired SPIDs Report contains details of all SPIDs which have a SPID Status of TRADABLE, at Eligible Premises where there is no SPID of the other Service Category registered, and the Pairing Reference Reason Code provided with the New SPID Request was not NOTELIGIBLE, and either:

- (a) the Wholesaler of the other Service Category has not confirmed that there are no services of the other Service Category being provided; or

- (b) the Wholesaler of the other Service Category has confirmed that there are services of the other Service Category being provided (but the SPID is unpaired and has never been paired).

4.4.2 The list of SPIDs is provided in descending order of elapsed time since Connection Date.

4.5 Report filenames

4.5.1 Each Outstanding Unpaired SPIDs Report has a filename in the format UNPAIR_TPID_EYYYYMM_GYYYYMMDDHH, where:

- (a) TPID is the Trading Party ID;
- (b) EYYYYMM is the most recent Month covered by the Report, prefixed with an “E”; and
- (c) GYYYYMMDDHH is the date and time that the Report was generated, prefixed with a “G”, with HH being in the range 00 to 23 to indicate the hour.

4.6 Detailed Record Content

| Field Name | Data Item (D Number) |
|------------------------------|----------------------|
| SPID | D2001 |
| Wholesaler ID | D4025 |
| Retailer ID | D4011 |
| Other Wholesaler ID | D4018 |
| VOA BA Reference | D2037 |
| VOA BA Reference Reason Code | D2038 |
| UPRN | D2039 |
| UPRN Reason Code | D2040 |
| Customer Name | D2027 |

| Field Name | Data Item (D Number) |
|---|----------------------|
| Customer Banner Name | D2050 |
| Premises Address – Free Descriptor | D5001 |
| Premises Address – Secondary Addressable Object | D5002 |
| Premises Address – Primary Addressable Object | D5003 |
| Premises Address – Address Line 1 | D5004 |
| Premises Address – Address Line 2 | D5005 |
| Premises Address – Address Line 3 | D5006 |
| Premises Address – Address Line 4 | D5007 |
| Premises Address – Address Line 5 | D5008 |
| Premises Address – Postcode | D5009 |
| Premises Address – PAF Address Key | D5011 |
| Connection Date | D2013 |
| Registration Start Date | D4002 |
| Other Service Category Provided Flag | D2041 |
| Other Service Category Provided Flag Reason | D2042 |

5. Long Unread Meters Report

5.1 Introduction

5.1.1 The Market Operator provides Long Unread Meters Reports to the Trading Parties to provide information about meters which have not been read for a period beyond the normal read frequency for the meter.

5.2 Timetable

5.2.1 The Market Operator provides the Long Unread Meters Report on a monthly basis, on the same Business Day of each Month.

5.3 Availability

5.3.1 Each Retailer is provided with a Report covering only meters which the Retailer is responsible for reading, plus meters which the Retailer is not responsible for reading but from which its Primary Charges are calculated.

5.3.2 Each Wholesaler is provided with a Report covering all meters in the Wholesaler's Area.

5.4 Report scope

5.4.1 Each Long Unread Meters Report contains a list of all meters associated with the relevant Retailer other than those that have been removed or swapped out in accordance with CSD0104 (Maintain SPID Data), where the elapsed time since the date of the last meter read is:

- (a) greater than 14 months in the case of bi-annually read meters; or
- (b) greater than 3 months in the case of monthly read meters.

5.4.2 The list of meters is provided in descending order of elapsed time since last Meter Read.

5.5 Report filenames

5.5.1 Each Long Unread Meters Report has a filename in the format LGUNR_TPID_EYYYYMM_GYYYYMMDDHH, where:

- (a) TPID is the Trading Party ID;
- (b) EYYYYMM is the most recent Month covered by the Report, prefixed with an “E”; and
- (c) GYYYYMMDDHH is the date and time that the Report was generated, prefixed with a “G”, with HH being in the range 00 to 23 to indicate the hour.

5.6 Detailed Record Content

| Field Name | Data Item (D Number) |
|------------------------------------|-------------------------------|
| Meter Manufacturer | D3013 |
| Manufacturer Meter Serial Number | D3014 |
| SPID | D2001 |
| Wholesaler ID | D4025 |
| Retailer ID | D4011 |
| Meter Read Date (last meter read) | D3009 |
| Elapsed days since last meter read | Calculated by Central Systems |

6. Transfer Cancellations Report

6.1 Introduction

6.1.1 The Market Operator provides Transfer Cancellations Reports to the Trading Parties to provide summary information about the number of SPIDs which have been subject to Transfer Cancellations.

6.2 Timetable

6.2.1 The Market Operator provides the Transfer Cancellations Report on a monthly basis, on the same Business Day of each Month.

6.3 Availability

6.3.1 Each Retailer is provided with a Report covering only Cancellations where it has been either the Outgoing Retailer or the Incoming Retailer.

6.3.2 The Report is not provided to Wholesalers.

6.4 Report scope

6.4.1 Each Transfer Cancellations Report contains a summary of the numbers of SPIDs which have been subject to Transfer Cancellations, where the Retailer to which the Report is being provided has been either the Outgoing Retailer or the Incoming Retailer.

6.4.2 The number of cancellations is summed for each Month over the period of the previous two (2) years, or over the period since Go Live if less.

6.5 Report filenames

6.5.1 Each Transfer Cancellations Report has a filename in the format TRCNCL_TPID_EYYYYMM_GYYYYMMDDHH, where:

- (a) TPID is the Trading Party ID;
- (b) EYYYYMM is the most recent Month covered by the Report, prefixed with an "E"; and

- (c) GYYYYMMDDHH is the date and time that the Report was generated, prefixed with a "G", with HH being in the range 00 to 23 to indicate the hour.

6.6 Detailed Record Content

| Field Name | Data Item (D Number) |
|--|-------------------------------|
| Trading Party (Retailer) | D4001 |
| Cancellation Code | D4005 |
| Number of cancellations | Calculated by Central Systems |
| Outgoing Retailer or Incoming Retailer | Calculated by Central Systems |
| Period (YYYYMM) | Calculated by Central Systems |

7. Erroneous Transfers Report

7.1 Introduction

7.1.1 The Market Operator provides Erroneous Transfers Reports to the Trading Parties to provide information on the use of the Erroneous Transfers process.

7.2 Timetable

7.2.1 The Market Operator provides Erroneous Transfers Reports on a monthly basis, on the same Business Day of each Month.

7.3 Availability

7.3.1 Each Retailer is provided with a Report covering only Erroneous Transfers where it has been either the Outgoing Retailer or the Incoming Retailer.

7.3.2 The Report is not provided to Wholesalers.

7.4 Report scope

7.4.1 Each Erroneous Transfers Report contains a summary of the numbers of SPIDs which have been the subject of Erroneous Transfers, where the Retailer to which the Report is being provided has been either the Outgoing Retailer or the Incoming Retailer.

7.4.2 The number of Erroneous Transfers is summed for each Month over the period of the previous two (2) years, or over the period since Go Live if less.

7.5 Report filenames

7.5.1 Each Erroneous Transfers Report has a filename in the format ERRTRAN_TPID_EYYYYMM_GYYYYMMDDHH, where:

- (a) TPID is the Trading Party ID; and
- (b) EYYYYMM is the most recent Month covered by the Report, prefixed with an "E"; and

- (c) GYYYYMMDDHH is the date and time that the Report was generated, prefixed with a "G", with HH being in the range 00 to 23 to indicate the hour.

7.6 Detailed Record Content

| Field Name | Data Item (D Number) |
|--|-------------------------------|
| Trading Party (Retailer) | D4001 |
| Number of Erroneous Transfers Accepted | Calculated by Central Systems |
| Number of Erroneous Transfers Rejected | Calculated by Central Systems |
| Outgoing Retailer or Incoming Retailer | Calculated by Central Systems |
| Period (YYYYMM) | Calculated by Central Systems |

8. Tariffs Report

8.1 Introduction

8.1.1 The Market Operator provides Tariff Reports to the Trading Parties to provide information about the range of Tariffs on the Central Systems.

8.2 Timetable

8.2.1 The Market Operator provides the Tariffs Report on a monthly basis, on the same Business Day of each Month.

8.3 Availability

8.3.1 A single Report is provided to both all Retailers and all Wholesalers.

8.4 Report scope

8.4.1 Each Tariffs Report contains all versions of all Tariffs on the Central Systems with a Tariff Status of either ACTIVE or LEGACY, with Effective From Dates covering the period starting two (2) years prior to the last Business Day of the Month of the Report, plus any future Effective From Dates.

8.5 Report filenames

8.5.1 Each Tariff Report has a filename in the format TRIF_EYYYYMM_GYYYYMMDDHH, where:

- (a) EYYYYMM is the most recent Month covered by the Report, prefixed with an “E”; and.
- (b) GYYYYMMDDHH is the date and time that the Report was generated, prefixed with a “G”, with HH being in the range 00 to 23 to indicate the hour.

8.6 Detailed Record Content

| Field Name | Data Item (D Number) |
|---|----------------------|
| Tariff Code | D7001 |
| Tariff Effective From Date | D7002 |
| Tariff Name | D7003 |
| Tariff Status | D7004 |
| Legacy Tariff Effective From Date | D7005 |
| Applicable Service Component | D7006 |
| Tariff Authorisation Code | D7007 |
| Metered Potable Water Meter Fixed Charges | D7101 |
| Metered Potable Water Supply Point Fixed Charges | D7102 |
| Metered Potable Water Block Tariff | D7103 |
| Metered Potable Water Capacity Charge | D7104 |
| Metered Potable Water Premium Tolerance Factor | D7105 |
| Metered Potable Water Daily Standby Usage Volume Charge | D7106 |
| Metered Potable Water Daily Premium Usage Volume Charge | D7107 |
| Metered Potable Water Maximum Demand Tariff | D7108 |
| Metered Non-Potable Water Meter Fixed Charges | D7151 |
| Metered Non-Potable Water Supply Point Fixed Charges | D7152 |
| Metered Non-Potable Water Block Tariff | D7153 |
| Metered Non-Potable Water Capacity Charge | D7154 |
| Metered Non-Potable Water Premium Tolerance Factor | D7155 |
| Metered Non-Potable Water Daily Standby Usage Volume Charge | D7156 |
| Metered Non-Potable Water Daily Premium Usage Volume Charge | D7157 |
| Metered Non-Potable Water Maximum Demand Tariff | D7158 |
| Assessed Water Fixed Charge | D7201 |

| Field Name | Data Item (D Number) |
|--|----------------------|
| Assessed Water Meter Fixed Charges | D7202 |
| Assessed Water Volumetric Charge | D7203 |
| Assessed Water Band Charge | D7204 |
| Unmeasured Water Fixed Charge | D7251 |
| Unmeasured Water RV Poundage | D7252 |
| Unmeasured Water RV Threshold | D7253 |
| Unmeasured Water RV Maximum Charge | D7254 |
| Unmeasured Water RV Minimum Charge | D7255 |
| Unmeasured Water Miscellaneous Type A Charge | D7256 |
| Unmeasured Water Miscellaneous Type B Charge | D7257 |
| Unmeasured Water Miscellaneous Type C Charge | D7258 |
| Unmeasured Water Miscellaneous Type D Charge | D7259 |
| Unmeasured Water Miscellaneous Type E Charge | D7260 |
| Unmeasured Water Miscellaneous Type F Charge | D7261 |
| Unmeasured Water Miscellaneous Type G Charge | D7262 |
| Unmeasured Water Miscellaneous Type H Charge | D7263 |
| Unmeasured Water Pipe Fixed Charge | D7264 |
| Metered Sewerage Meter Fixed Charges | D7301 |
| Metered Sewerage Supply Point Fixed Charges | D7302 |
| Metered Sewerage Block Tariff | D7303 |
| Assessed Sewerage Fixed Charge | D7351 |
| Assessed Sewerage Meter Fixed Charges | D7352 |
| Assessed Sewerage Volumetric Charge | D7353 |
| Assessed Sewerage Band Charge | D7354 |
| Unmeasured Sewerage Fixed Charge | D7401 |

| Field Name | Data Item (D Number) |
|---|----------------------|
| Unmeasured Sewerage RV Poundage | D7402 |
| Unmeasured Sewerage RV Threshold | D7403 |
| Unmeasured Sewerage RV Maximum Charge | D7404 |
| Unmeasured Sewerage RV Minimum Charge | D7405 |
| Unmeasured Sewerage Miscellaneous Type A Charge | D7406 |
| Unmeasured Sewerage Miscellaneous Type B Charge | D7407 |
| Unmeasured Sewerage Miscellaneous Type C Charge | D7408 |
| Unmeasured Sewerage Miscellaneous Type D Charge | D7409 |
| Unmeasured Sewerage Miscellaneous Type E Charge | D7410 |
| Unmeasured Sewerage Miscellaneous Type F Charge | D7411 |
| Unmeasured Sewerage Miscellaneous Type G Charge | D7412 |
| Unmeasured Sewerage Miscellaneous Type H Charge | D7413 |
| Unmeasured Sewerage Pipe Fixed Charge | D7414 |
| Surface Water Area Band | D7451 |
| Surface Water Band Charge | D7452 |
| Surface Water Community Band | D7453 |
| Surface Water Fixed Charge | D7454 |
| Surface Water RV Poundage | D7455 |
| Surface Water RV Threshold | D7456 |
| Surface Water RV Maximum Charge | D7457 |
| Surface Water RV Minimum Charge | D7458 |
| Surface Water Meter Fixed Charges | D7459 |
| Surface Water Block Tariff | D7460 |
| Highway Drainage Area Band | D7501 |
| Highway Drainage Band Charge | D7502 |

| Field Name | Data Item (D Number) |
|---|----------------------|
| Highway Drainage Community Band | D7503 |
| Highway Drainage Fixed Charge | D7504 |
| Highway Drainage RV Poundage | D7505 |
| Highway Drainage RV Threshold | D7506 |
| Highway Drainage RV Maximum Charge | D7507 |
| Highway Drainage RV Minimum Charge | D7508 |
| Highway Drainage Meter Fixed Charges | D7509 |
| Highway Drainage Block Tariff | D7510 |
| Trade Effluent Band Charge | D7551 |
| Reception Capacity Charging Component | D7552 |
| Volumetric Capacity Charging Component | D7553 |
| Additional Volumetric Capacity Charging Component | D7554 |
| Marine Treatment Capacity Charging Component | D7555 |
| Biological Capacity Charging Component | D7556 |
| Sludge Capacity Charging Component | D7557 |
| Ammonia Capacity Charging Component | D7558 |
| Reception Block Tariff | D7559 |
| Volumetric Charging Component | D7560 |
| Additional Volumetric Charging Component | D7561 |
| Marine Treatment Charging Component | D7562 |
| Secondary Treatment Block Tariff | D7563 |
| Sludge Treatment Charging Component | D7564 |
| Ammoniacal Nitrogen Charging Component | D7565 |
| Chemical Oxygen Demand Base Value | D7566 |
| Suspended Solids Base Value | D7567 |

| Field Name | Data Item (D Number) |
|---|----------------------|
| Ammoniacal Nitrogen Base Value | D7568 |
| Minimum value of Ammoniacal Nitrogen content which is charged | D7569 |
| Trade Effluent Minimum Operational Charge | D7570 |
| Trade Effluent Fixed Charge | D7571 |
| Trade Effluent Component X Capacity Charging Component | D7572 |
| Trade Effluent Component Y Capacity Charging Component | D7573 |
| Trade Effluent Component Z Capacity Charging Component | D7574 |
| Trade Effluent Component X Charging Component | D7575 |
| Trade Effluent Component Y Charging Component | D7576 |
| Trade Effluent Component Z Charging Component | D7577 |
| Trade Effluent Component X Base Value | D7578 |
| Trade Effluent Component Y Base Value | D7579 |
| Trade Effluent Component Z Base Value | D7580 |
| Minimum value of Additional Charging Component X which is charged | D7581 |
| Minimum value of Additional Charging Component Y which is charged | D7582 |
| Minimum value of Additional Charging Component Z which is charged | D7583 |
| Section 154A Payment Value | D7601 |

9. Market Performance Standard Reports

9.1 Introduction

9.1.1 The Market Operator provides Market Performance Standard Reports to the Trading Parties to provide detailed information about their performance, in order that they can monitor and prioritise activities required to improve their performance against the Market Performance Standards defined in CSD 0002 (Market Performance Framework).

9.2 Timetable

9.2.1 The Market Operator calculates performance against the Market Performance Standards monthly, on or after the sixth Business Day of a Month, for the preceding Month, in accordance with CSD 0002 (Market Performance Framework).

9.2.2 The Market Operator provides detailed Market Performance Standard Reports no later than the 10th Business Day of the Month.

9.2.3 The Market Operator provides an aggregated Market Performance Standard Report no later than the 10th Business Day of the Month.

9.3 Availability

9.3.1 Each Retailer is provided with a Report covering only its performance.

9.3.2 Each Wholesaler is provided with a Report covering only its performance.

9.4 Reports scope

9.4.1 Each Market Performance Standard Report contains data pertaining to the Market Performance Standards in respect of which the relevant Trading Party has failed to achieve the “success criteria” specified against each Market Performance Standard in Table 1 in CSD 0002 (Market Performance Framework) during the reporting period.

9.4.2 Three different Reports are produced for each Trading Party:

- (a) SPID Data related Reports;
- (b) Meter Reads related Reports; and
- (c) Monthly Market Performance Standards Reports.

9.5 Report filenames

9.5.1 The Market Performance Standard Reports comprise a number of individual files with filenames in the format MPS_XXXXX_TPID_EYYYYMM_GYYYYMMDDHH, where:

- (a) MPS_XXXXX defines the Report as follows:
 - (i) MPS_SPID is the SPID Data related Report;
 - (ii) MPS_MTR is the Meter Reads related Report; and
 - (iii) MPS_MNTH is the Monthly Market Performance Standards Report;
- (b) TPID is the Trading Party ID;
- (c) EYYYYMM is the most recent Month covered by the Report, prefixed with an “E”; and
- (d) GYYYYMMDDHH is the date and time that the Report was generated, prefixed with a “G”, with HH being in the range 00 to 23 to indicate the hour.

9.6 Detailed Record Content

9.6.1 MPS_SPID Report

| Field Name | Data Item (D Number) |
|---------------------------------|--|
| Market Performance Standard No. | As detailed in CSD 0002 (Market Performance Framework) |
| Retailer ID | D4011 |

| Field Name | Data Item (D Number) |
|--|--|
| Wholesaler ID | D4025 |
| SPID | D2001 |
| Market Performance Standard Context | As detailed in CSD 0002 (Market Performance Framework) |
| Date Market Performance Standard success criteria failed | Calculated by Central Systems |
| Current Business Days over the success criteria | Calculated by Central Systems |
| Market Performance Standard Charge incurred (£) | Calculated by Central Systems in accordance with CSD 0002 (Market Performance Framework) |

9.6.2 MPS_MTR Report

| Field Name | Data Item (D Number) |
|--|--|
| Market Performance Standard No. | As detailed in CSD 0002 (Market Performance Framework) |
| Retailer ID | D4011 |
| Wholesaler ID | D4025 |
| SPID | D2001 |
| Meter Serial Number | D3014 |
| Meter Manufacturer | D3013 |
| Market Performance Standard Context | As detailed in CSD 0002 (Market Performance Framework) |
| Date Market Performance Standard success criteria failed | Calculated by Central Systems |
| Current Business Days over the success criteria | Calculated by Central Systems |

| Field Name | Data Item (D Number) |
|---|--|
| Market Performance Standard Charge incurred (£) | Calculated by Central Systems in accordance with CSD 0002 (Market Performance Framework) |

9.6.3 MPS_MNTH Report

| Field Name | Data Item (D Number) |
|---|--|
| Market Performance Standard No. | As detailed in CSD 0002 (Market Performance Framework) |
| Trading Party ID | D4001 |
| Market Performance Standard Context | As detailed in CSD 0002 (Market Performance Framework) |
| Number of failures against standard in Month | Calculated by Central Systems |
| Number of successes against standard in Month | Calculated by Central Systems |
| Cumulative Market Performance Standard Charges incurred (£) against standard in Month | Calculated by Central Systems in accordance with CSD 0002 (Market Performance Framework) |

10. Market Performance Standard Charges Report

10.1 Introduction

10.1.1 The Market Operator provides Market Performance Standard Charges Reports to the Trading Parties to provide detailed information about the Market Performance Standard Charges that they have incurred each Month, in accordance with CSD 0002 (Market Performance Standards).

10.2 Timetable

10.2.1 The Market Operator calculates charges against the Market Performance Standards monthly, on or after the sixth Business Day of a Month, for the preceding Month, in accordance with CSD 0002 (Market Performance Framework).

10.2.2 The Market Operator provides the Market Performance Standard Charges Reports no later than the 10th Business Day of the Month.

10.3 Availability

10.3.1 Each Retailer is provided with a Report covering only its performance charges.

10.3.2 Each Wholesaler is provided with a Report covering only its performance charges.

10.4 Report scope

10.4.1 The Report contains details of the total Market Performance Standard Charges incurred during the Month by the Trading Party to which the Report is provided and the total amount payable by the Trading Party in capped and uncapped charges in respect of the Month.

10.5 Report filenames

10.5.1 Each Market Performance Standard Charges Report has a filename in the format MPSC_TPID_EYYYYMM_GYYYYMMDDHH, where:

- (a) TPID is the Trading Party ID;

- (b) EYYYYMM is the most recent Month covered by the Report, prefixed with an “E”; and
- (c) GYYYYMMDDHH is the date and time that the Report was generated, prefixed with a “G”, with HH being in the range 00 to 23 to indicate the hour.

10.6 Detailed Record Content

| Field Name | Data Item (D Number) |
|---|--|
| Trading Party ID | D4001 |
| Total Market Operator Credited Charges incurred in Month prior to cap being applied | Calculated by Central Systems in accordance with CSD 0002 (Market Performance Framework) |
| Market Operator Credited Charges payable in Month after cap applied | Calculated by Central Systems in accordance with CSD 0002 (Market Performance Framework) |
| Total Retailer Credited Charges incurred and payable in Month | Calculated by Central Systems in accordance with CSD 0002 (Market Performance Framework) |
| Sum total of Market Performance Standards Charges payable in Month | Calculated by Central Systems in accordance with CSD 0002 (Market Performance Framework) |

11. Interim Supplier Allocation Notice Report

11.1 Introduction

11.1.1 The Market Operator provides a Report to relevant Trading Parties in advance of each Interim Supplier Allocation Process requested by the Authority, providing advance notice of the scope and timetable of the upcoming allocation exercise, in accordance with CSD 0004 (Interim Supplier Allocation Process).

11.2 Timetable

11.2.1 The Report will be provided promptly upon receiving a notice from the Authority that it intends to make a direction pursuant to Section 63AC(3) and/or Section 110L(3) of the Water Industry Act 1991 and requests that the Market Operator carries out the Interim Supplier Allocation Process.

11.3 Availability

11.3.1 A single Report is provided to every Retailer that is an Opted In Retailer for the relevant Area(s) and to every Wholesaler in the relevant Area(s).

11.4 Report scope

11.4.1 The Report shall include all information required as set out in CSD 0004 (Interim Supplier Allocation Process).

11.5 Report filenames

11.5.1 Each Interim Supplier Allocation notice Report has a filename in the format ISAN_TPID_GYYYYMMDDHH, where:

- (a) TPID is the Trading Party ID; and
- (b) GYYYYMMDDHH is the date and time that the Report was generated, prefixed with a "G".

11.6 Detailed Record Content

| Field Name | Data Item (D Number) |
|---|---|
| Current Retailer of Interim Duty Supply Points | D4011 |
| Wholesaler ID | D4025 |
| Number of water Interim Duty Supply Points to be allocated in Area | Calculated by Central Systems |
| Number of sewerage Interim Duty Supply Points to be allocated in Area | Calculated by Central Systems |
| Designated Date | In accordance with CSD 0004 (Interim Supplier Allocation Process) |
| Deadline for temporary suspension notification | In accordance with CSD 0004 (Interim Supplier Allocation Process) |

12. Interim Supplier Allocation Results Report

12.1 Introduction

12.1.1 After undertaking an Interim Supplier Allocation exercise, the Market Operator sends an individual Report to each Opted In Retailer that has been allocated one or more Interim Duty Supply Points in accordance with CSD 0004 (Interim Supplier Allocation Process).

12.2 Timetable

12.2.1 The Report is sent within one (1) Business Day of a direction by the Authority under Section 63AC(3) or Section 110L(3) of the Water Industry Act 1991.

12.3 Availability

12.3.1 Each Retailer is provided with a Report covering only Interim Duty Supply Points allocated to it.

12.3.2 Each Wholesaler is provided with a Report covering only Interim Duty Supply Points allocated in its Area.

12.4 Report scope

12.4.1 The Report shall include all information required as set out in CSD 0004 (Interim Supplier Allocation Process).

12.5 Report filenames

12.5.1 Each Interim Supplier Allocation results Report has a filename in the format ISAR_TPID_GYYYYMMDDHH, where:

- (a) TPID is the Trading Party ID; and
- (b) GYYYYMMDDHH is the date and time that the Report was generated, prefixed with a "G".

12.6 Detailed Record Content

| Field Name | Data Item (D Number) |
|---|----------------------|
| Allocated Retailer ID | D4011 |
| Wholesaler ID | D4025 |
| SPID | D2001 |
| Registration Start Date (Designated Date) | D4002 |

13. Volume Transfer Report

13.1 Introduction

13.1.1 The Market Operator provides a Report to each Transferor and Transferee detailing the Affected Supply Points in relation to a Volume Transfer in accordance with CSD 0003 (Volume Transfer and Volume Data Update).

13.2 Timetable

13.2.1 The Report timing is ad hoc, as required to support the Volume Transfer process in accordance with CSD 0003 (Volume Transfer and Volume Data Update).

13.3 Availability

13.3.1 Each Retailer is provided with a Report covering only Affected Supply Points where the Retailer is either the Transferor or Transferee.

13.3.2 Each Wholesaler is provided with a Report covering only Affected Supply Points in its Area.

13.4 Report scope

13.4.1 The Report shall include:

- (a) identification of the Transferor and Transferee;
- (b) the relevant Affected Supply Points;
- (c) the Transfer Date in respect of the Affected Supply Points and
- (d) the Effective From Date and the Effective To Date for each period of Registration of the Affected Supply Point to the Transferor. For the avoidance of doubt, each period of Registration will be identified separately, so the same Supply Point may appear in the report more than once.

13.5 Report filenames

13.5.1 Each Volume Transfer Report has a filename in the format VTR_TPID_GYYYYMMDDHH, where:

- (a) TPID is the Trading Party ID; and
- (b) GYYYYMMDDHH is the date and time that the Report was generated, prefixed with a "G".

13.6 Detailed Record Content

| Field Name | Data Item (D Number) |
|----------------------------|--|
| Transferor Retailer ID | D4011 |
| Transferee Retailer ID | D4011 |
| SPID | D2001 |
| Transfer Date | In accordance with CSD 0003 (Volume Transfer and Volume Data Update) |
| Effective From Date | <p>For those Affected Supply Points where the period of Registration to the Transferor started on the Supply Point Effective From Date, this is D2013 (Supply Point Effective From Date).</p> <p>For those Affected Supply Points where the period of Registration to the Transferor started subsequent to the Supply Point Effective From Date, this is D4002 (Registration Start Date).</p> |
| Effective To Date | <p>For those Affected Supply Points which are Registered to the Transferor on the Transfer Date, this is unpopulated.</p> <p>For those Affected Supply Points where the Transferor is neither the Retailer nor Incoming Retailer immediately prior to the Transfer Date, this is the Registration End Date for the period of Registration to the Transferor.</p> <p>For Affected Supply Points which have been Deregistered or Disconnected prior to the Transfer Date, this is the date of Deregistration or Disconnection.</p> |

14. Volume Data Update Report

14.1 Introduction

14.1.1 The Market Operator sends a Report to the relevant Outgoing Wholesaler, relevant Incoming Wholesaler and relevant Retailer, detailing the Supply Points in respect of which Wholesaler data is to be updated as part of a Volume Data Update in accordance with CSD 0003 (Volume Transfer and Volume Data Update).

14.2 Timetable

14.2.1 The Report timing is ad-hoc, as required to support the Volume Data Update process in accordance with CSD 0003 (Volume Transfer and Volume Data Update).

14.3 Availability

14.3.1 Each Retailer is provided with a Report covering only Supply Points Registered to it which are subject to the Volume Data Update.

14.3.2 Each Wholesaler is provided with a Report covering only Supply Points where the Wholesaler is the Outgoing Wholesaler or the Incoming Wholesaler.

14.4 Report scope

14.4.1 The Report shall include:

- (a) the relevant Supply Points; and
- (b) the Update Date in respect of the affected Supply Points.

14.5 Report filenames

14.5.1 Each Volume Data Update Report has a filename in the format VDU_TPID_GYYYYMMDDHH, where:

- (a) TPID is the Trading Party ID; and

- (b) GYYYYMMDDHH is the date and time that the Report was generated, prefixed with a “G”.

14.6 Detailed Record Content

| Field Name | Data Item (D Number) |
|------------------------|--|
| Outgoing Wholesaler ID | D4025 |
| Incoming Wholesaler ID | D4025 |
| SPID | D2001 |
| Update Date | In accordance with CSD 0003 (Volume Transfer and Volume Data Update) |

15. Meter Reads Analysis Report

15.1 Introduction

15.1.1 The Market Operator provides the Meter Reads Analysis Report to Trading Parties to identify Meter Reads which would benefit from further examination. This will assist Trading Parties in identifying any further follow up required.

15.2 Timetable

15.2.1 The Market Operator provides the Meter Reads Analysis Report once a month, on the same Business Day of each Month.

15.3 Availability

15.3.1 Each Retailer is provided with a Report covering meters at SPIDs Registered to it.

15.3.2 Each Wholesaler is provided with a Report covering meters at SPIDs Registered to it.

15.3.3 Additionally, each Sewerage Wholesaler and Sewerage Retailer is provided with a Report covering meters at Water SPIDs paired with the Wholesaler's or Retailer's Sewerage SPIDs.

15.4 Report scope

15.4.1 The Report shall include:

- (a) Meter Reads which have failed one or more of the tests described in Appendix D of CSD 0203 (Meter Read Submission: Validation); and
- (b) Identification of the test(s) that each Meter Read has failed.

15.5 Report filenames

15.5.1 Each Meter Reads Analysis Report has a filename in the format MRA_TPID_YYYYMMDDHH, where:

- (a) TPID is the Trading Party ID; and
- (b) YYYYMMDDHH is the date and time that the Report was generated.

15.6 Detailed Record Content

| Field Name | Data Item (D Number) |
|----------------------------------|---|
| SPID | D2001 |
| Meter Manufacturer | D3013 |
| Manufacturer Meter Serial Number | D3014 |
| Meter Read Value | D3008 |
| Meter Read Date | D3009 |
| Rollover Flag | D3021 |
| Test Failed | In accordance with CSD 0203 (Meter Read Submission: Validation) |

16. Report format standards

- 16.1.1 All Reports are delivered as CSV files in accordance with the standard defined in CSD 0400 (Common interface technical specifications).
- 16.1.2 The first line of a Report file is the title line, which provides the full name of the report.
- 16.1.3 The second line of a Report file is the header line, which provides the name for each column in the Report.
- 16.1.4 Subsequent lines in the Report file contain the Report data.
- 16.1.5 Each field of Report data is equivalent to a Data Item, and matches the data type of the corresponding Data Item as defined in CSD 0301 (Data catalogue), except where noted.
- 16.1.6 It is the responsibility of each Trading Party to ensure that its systems have the capability to interpret the structure, content and data types in the Reports provided by the Market Operator.
- 16.1.7 Where a field in a Report is empty, this indicates that there is no value for that Data Item in the Central Systems.
- 16.1.8 Reports are issued irrespective of how many items are included in the Report. If no items are to be included in the Report, then it will still be issued but it will not contain any items.

A. Appendix: Tariff table format

The table format for the Tariff Report, which presents Wholesale Tariff data, is shown below:

| Field Name | Data Item (D Number) |
|-----------------------------------|---|
| Wholesaler ID | D4025 |
| Tariff Code | D7001 |
| Tariff Effective From Date | D7002 |
| Tariff Name | D7003 |
| Tariff Status | D7004 |
| Legacy Tariff Effective From Date | D7005 |
| Applicable Service Component | D7006 |
| Tariff Authorisation Code | D7007 |
| Charge Element Billing Field Name | name of the D Item associated with the Tariff Charge Element; |
| Charge Element Billing Field | D Item number associated with the Tariff Charge Element; |
| Charge Element Property 1 | if the Tariff Charge Element consists of conditional rules in order to determine its value, this field is the property of the first rule; |
| Charge Element Property 1 Value | if the Tariff Charge Element consists of conditional rules in order to determine its value, this field is the value of the first rule. otherwise contains the value of the Tariff Charge Element that will be applied; |
| Charge Element Property 2 | if the Tariff Charge Element consists of conditional rules in order to determine its value, this field is the property of the second rule; |
| Charge Element Property 2 Value | if the Tariff Charge Element consists of conditional rules in order to determine its value, this field is the value of the second rule; |
| Charge Element Property 3 | if the Tariff Charge Element consists of conditional rules in order to determine its value, this field is the property of the third rule (if any); |
| Charge Element Property 3 Value | if the Tariff Charge Element consists of conditional rules in order to determine its value, this field is the value of the third rule (if any); |