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By email to wholesalers and retailers

6 March 2017

## **Meeting of the Original Parties to sign the MAC Framework Agreement – request for representatives' authorisation**

We wrote to you on 20 February 2017 to advise you of the arrangements for the [MAC Framework Agreement signing event on 8 March 2017](#). Our previous letter noted that every Original Party, including the MO, must be represented at the meeting by a person who is authorised to sign the Framework Agreement on behalf of that Original Party, and that this person would be required to evidence that they have been granted authority to do so, and to bind the Original Party.

To ensure that the signing event runs smoothly and efficiently, Ofwat will be reviewing this evidence of authority to sign in advance of the signing event. In order that we may do this, please forward a soft copy of your representative's authorisation by email to [Daniel.Mason@ofwat.gsi.gov.uk](mailto:Daniel.Mason@ofwat.gsi.gov.uk) in advance of 8 March 2017. This will allow us to check and ensure that the attendees have the correct authorisation to sign the MAC as a deed on behalf of their organisation.

In the event that an incorrect or no authorisation is presented on the day, we will be unable to allow the attendee to sign the MAC on behalf of their organisation and the organisation will have to sign an accession agreement at a later date.

Attendees must also bring the hard copy of the authorisation with them on the day.

Yours sincerely

**Dan Mason**

**Principal, Retail Market Opening**