

Centre City Tower, 7 Hill Street, Birmingham B5 4UA
21 Bloomsbury Street, London WC1B 3HF

By email

28 February 2017

Freedom of Information Act - Request For Information

Reference: FOI 11022017

Dear [REDACTED]

Thank you for your email in which you request information concerning Facilities Management Information

Ofwat confirms it does hold the information requested.

Ofwat has two sites one in Birmingham and one in London. In each case we do not own the building, but are one of a number of shared tenants.

In respect of our Bloomsbury Street site GVA Grimley are the managing agents for this office. This building is a fully serviced building and apart from paying rent & service charge to them, all other services are provided by the building management company.

In respect of our Birmingham site, Centre City Tower is managed by Bruntwood and I have updated the information you have requested below.

A. Lift Service and Maintenance

Bruntwood's Responsibility

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<p>B. Air Conditioning and Ventilation Servicing and Maintenance</p> <p>Bruntwood's Responsibility</p>
<p>C. Cleaning and Janitorial</p> <p>Ofwat has a contract with Integral UK for our internal offices. Common areas such as toilets/lift and lobby areas are maintained by Bruntwood</p>
<p>D. Mechanical And Electrical Maintenance</p> <p>Mechanical- Bruntwood's responsibility. Electrical – Ofwat has an agreement with Bruntwood for them to undertake monthly & annual emergency light testing.</p> <p>The value of works is below £1k. This will be reviewed in August 2017.</p>
<p>E. Property Maintenance And Day To Day Repairs</p> <p>There is no contract in place for this and to date we have had minimal repairs. Ofwat request a quote from building management and get them to undertake any (small value) odd jobs that are required.</p>

In regards to the types of contracts I have displayed above can you please send the Organisation's primary contracts? Or can you please send me the contract that are above £1000.

In May 2016 Ofwat received a request under Freedom of Information for a copy of the cleaning contract between Ofwat and Integral UK. A response to this request is publicly available on our website and the contract displayed in redacted form and can be viewed against entry [FOI 62052016](#).

Please also see attached copies of lease documents in relation to Ofwat's floors at Centre City Tower and Bloomsbury Street together with Heads of Term Proposal.

Ofwat considers some of the information contained within the leases to be exempt.

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The exemptions that apply are:

Section 38- Health and Safety

Ofwat considers that the some of the information contained within the lease relating to floor plans is exempt from disclosure. Ofwat has a duty to protect its staff and visitors to the organisation. We consider that to disclose this information into the public domain may potentially affect the physical security of the organisation.

Public Interest Test

Section 38 is a qualified exemption and is therefore subject to a public interest test. Whilst the public may be interested in how the services of the water regulator are undertaken we consider the safety of our staff and visitors to the organisation as paramount. Therefore we consider the public interest in withholding the information outweighs the public interest in disclosing the information.

Section 40(2) – Personal Data

This exemption applies because Ofwat considers that it would be a breach of the Data Protection Principles to disclose personal data of third parties who have not given their consent to disclose their personal data.

In accordance with Principle 1 of the Data Protection Act (DPA), personal data should be collected fairly and lawfully and meet a condition in schedule 2 of the DPA. We feel that disclosure of third part data would breach this principle.

Also, so that I understand the information you have provided to me please state information if the Organisation doesn't have any contract I have stated within this request.

1. Contract Type – Please use the list I have provided above

Please see attached

2. Existing Supplier – Please state the supplier for each contract

Please see attached and above

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3. Annual Spend- Please can you provide me with the spend for each individual supplier

Please see individual contracts

4-9 -Contract Duration- please note if there are any extensions period available and if so what?

Please see attached

10. Can you also send me the contact details of the person within the Organisation that is responsible for each one of these contract you have submitted.

Majid Mehrban
Facilities Partner
Operations (Technology and Infrastructure)
Tel: 0121 644 7683
[REDACTED]

If you have any queries or concerns with regard to the content of this email please do contact me, quoting the reference number.

Once an FOI request is answered, it is considered to be in the public domain. To promote transparency, Ofwat may publish the response and any material released on our website in the [FOI disclosure section](#). Any personal information in the letter will be removed before publishing.

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of the decision, please contact:

Programme and Project Management Office
Ofwat
Centre City Tower
7 Hill Street
Birmingham B5 4UA
mailbox@ofwat.gsi.gov.uk

If you are not happy with the outcome of that review you can ask the Information Commissioner's Office to consider your complaint. Generally, the ICO will not make

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a decision unless you have exhausted Ofwat's complaints procedure. The ICO can be contacted at:

<https://ico.org.uk/>

or

The Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow

Yours sincerely,

Christine Manise
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