

Board meeting held on 23 July 2019
 Venue: Ashridge House, Berkhamsted, Hertfordshire HP4 1NS

Attendance

Board attendees	
Jonson Cox	Non-Executive Director, Chairman
Martin Lawrence	Non-Executive Director
Tim Waggott	Non-Executive Director
Mark Bayley	Non-Executive Director
Catherine Waddams	Non-Executive Director
Christine Farnish	Non-Executive Director
Alison Munro	Non-Executive Director
Rachel Fletcher	Chief Executive
Aileen Armstrong	Executive Director
David Black	Executive Director
John Russell	Executive Director
Jenny Block	General Counsel and Board Secretary
Other attendees	
Lisa Commane	Senior Director, Business Improvement
Claire Forbes	Senior Director, Corporate Communications
Emma Kelso*	Senior Director, Markets and Enforcement
Alena Kozakova	Chief Economist
Keith Mason	Senior Director, Thames Tideway Tunnel

* Present on 24 July

1. Opening Items and Declarations

- 1.1. The minutes of the Board meeting held on 27 June 2019 were approved subject to some minor amendments.
- 1.2. There were no conflicts of interest to declare by reference to the matters on the agenda.

2. Chief Executive's Report

2.1. The Executive gave an update on the following matters (with the update on enforcement cases discussed on 24 July):

- Policy work: The Board received an update on publication of PR19 draft determinations and the initial response of stakeholders. The Board noted the calm and professional way in which the work on the draft determinations had been delivered. The Board noted the broader range of matters on which Ofwat had taken significant steps forward in recent publications and the hard work across the organisation in achieving a number of milestones.
- Defra Framework Agreement: the Board noted and discussed the current draft proposed Framework Agreement with Defra.
- Contract approval: the Board approved the extension to an interim policy support role.
- Q1 portfolio report: the Board received and noted the contents of the Q1 portfolio report.
- Enforcement matters: the Executive provided an update on two enforcement cases, including the enforcement proceedings against Southern Water and a high level summary of issues raised in response to the draft penalty notice. The Board also noted the proposed action to be taken in relation to a retailer in the Business Retail Market and agreed that conclusion of these proceedings fell within the delegated authority of Emma Kelso, SRO Market Outcomes and Enforcement.

3 AOB

3.1 There was no other business and the Chairman closed the meeting.

Jenny Block
Board Secretary
23 July 2019