

Meeting held on Thursday 27 February 2020
 Venue: Bloomsbury House, 21 Bloomsbury Street, London WC1B 3HF

*Attendance

Board attendees	
Jonson Cox	Non-Executive Director, Chairman
Martin Lawrence	Non-Executive Director
Tim Waggott	Non-Executive Director
Mark Bayley	Non-Executive Director
Catherine Waddams*	Non-Executive Director
Christine Farnish*	Non-Executive Director
Alison Munro	Non-Executive Director
Rachel Fletcher	Chief Executive
Aileen Armstrong	Executive Director
David Black	Executive Director
John Russell*	Executive Director
Jenny Block	General Counsel and Board Secretary
Other attendees	
Claire Forbes	Senior Director, Corporate Communications
Alena Kozakova	Chief Economist
Keith Mason*	Senior Director, Thames Tideway Tunnel
Andrew Chesworth	Director, PR19
Ynon Gablinger*	Director, PR19
Tim Griffiths	Director, PR19
Sophie Shaw	Director, Legal, PR19
Juliet Young	Director, Economics

* The Board meeting took place in the London office, but with a number of Board members and attendees joining by video link / conference call (BlueJeans).

1. Opening Items and Declarations

- 1.1. The minutes of the Board meeting held on 23 January 2020 were approved subject to some minor amendments.
- 1.2. There were no conflicts of interest to declare by reference to the matters on the agenda.

2. Chief Executive's Report

- 2.1. The Chief Executive gave an update to the Board on the following key areas:
 - Tor Water: the Board noted the revocation of the licences of Tor Water and that all customers had been successfully transferred to alternative providers.
 - Flooding: the Board discussed the steps being taken by water companies to deal with flooding and the mutual support being provided.
 - Isles of Scilly: the Board noted that South West Water has confirmed that it is in a position to take on operational responsibility for the Isles of Scilly from 1 April 2020 and that it is content for Ofwat to vary its licence on this basis. The Board confirmed that the delegated authority to vary the licence initially delegated to the SRO, Markets and Enforcement, may be extended to other members of the Senior Leadership Team as appropriate to allow the maximum flexibility in terms of timing, and that this delegation should cover any related issues.
 - Coronavirus: both Ofwat and water companies are monitoring the situation and taking account of advice. Ofwat has mobilised teams to consider both Ofwat's response internally and the position with water companies to ensure that any necessary preparations are made.
 - Communications: the Chair noted that Claire Forbes, Senior Director Corporate Communications, had spoken at a recent Indepen Forum event about communications and was pleased to see Ofwat leading the debate about different forms of communication.

3. PR19

Companies' Appeals to the Competition and Markets Authority

- 3.1. The Executive outlined to the Board, and the Board discussed, the proposed approach following the request by four companies (Anglian Water, Northumbrian Water, Yorkshire Water and Bristol Water) to refer their final determinations to the Competition and Markets Authority (CMA) for a redetermination.
- 3.2. The Board noted the proposed timescales for the redetermination process and left the decision on when to make the reference to the David Black and the Chief Executive.
- 3.3. The Board discussed the resourcing plans proposed, including engagement of the Delivery Partner to support as necessary, and agreed the proposed capped fee arrangement with the Delivery Partner.

4. AOB

- 4.1 There was no other business and the Chairman closed the meeting.

Jenny Block
Board Secretary
27 February 2020