

## Attendance

<b>Board attendees</b>	
Jonson Cox	Non-Executive Director, Chairman
Mark Bayley	Non-Executive Director
Christine Farnish	Non-Executive Director
Martin Lawrence	Non-Executive Director
Alison Munro	Non-Executive Director
Catherine Waddams	Non-Executive Director
Rachel Fletcher	Chief Executive
Aileen Armstrong	Executive Director
David Black	Executive Director
Jenny Block	General Counsel and Board Secretary
<b>Other attendees</b>	
Lisa Commane	Senior Director
Claire Forbes	Senior Director
Lucy Lee	Head of Finance, Corporate Enablers
<b>Apologies</b>	
John Russell	Executive Director

## 1. Chief Executive's Report

1.1. The contents of the Chief Executive's report were noted and discussed, including an update on our and the sector's response to Covid-19. The Board noted in particular:

- The impact of the recent run of dry weather resulting in some areas of lost supply and heightened risk of this occurring in other areas. The Board noted the actions taken by companies to anticipate and address these issues and where the response could be improved, including in relation to how risks and interdependencies in relevant areas could be better managed. There were some important lessons to learn;

- The proposed response to the Public Accounts Committee on which we are working closely with Defra;
- The proposed approach to strategic communications through the autumn and remainder of the financial year; and
- An update on the availability of both our offices in line with government guidance, following an appropriate risk assessment.

## **2. Comprehensive Spending Review**

- 2.1 The Executive provided an update to the Board on the 3 year Comprehensive Spending Review (CSR), highlighting the requirement from HM Treasury to make our CSR submission by 24 September 2020.
- 2.2 The Board discussed and agreed Ofwat's proposed approach to the CSR, including the importance of showing how Ofwat too would challenge itself on efficiency and our ability to do more within the funding envelope sought.
- 2.3 The Board confirmed that the Chief Executive as Accounting Officer could finalise the CSR submission by 24 September, taking account of the Board's views and subject to sharing with the Board any material changes to our approach.

**Jenny Block**  
**Board Secretary**  
**28 August 2020**